

**REGULAR MEETING**

**MAYOR AND BOARD OF TRUSTEES, VILLAGE OF BURR RIDGE, IL**

**MAY 26, 2009**

**CALL TO ORDER** The Regular Meeting of the Mayor and Board of Trustees of May 26, 2009 was held in the Meeting Room of the Village Hall, 7660 County Line Road, Burr Ridge, Illinois and called to order at 7:00 p.m. by Mayor Grasso.

**PLEDGE OF ALLEGIANCE** was conducted by Julia Goldstein of Elm School.

**ROLL CALL** was taken by the Deputy Village Clerk and the results denoted the following present: Trustees Wott, Allen, Grela, DeClouette & Mayor Grasso. Absent: Trustee Paveza, arrived at 7:05 p.m. and Trustee Sodikoff. Also present were Village Administrator Steve Stricker, Acting Police Chief John Madden, Finance Director Jerry Sapp, Assistant to the Administrator Lisa Scheiner and Village Attorney Scott Uhler.

There being a quorum, the meeting was open to official business.

**AUDIENCE** There were none at this time.

**CONSENT AGENDA – OMNIBUS VOTE** After reading the Consent Agenda by the President, motion was made by Trustee Grela and seconded by Trustee Wott that the Consent Agenda – Omnibus Vote, (attached as Exhibit A), and the recommendations indicated for each respective item, be hereby approved.

On Roll Call, Vote Was:

AYES: 4 – Trustees Grela, Wott, Allen & DeClouette

NAYS: 0 – None

ABSENT: 2 – Trustees Sodikoff and Paveza

There being four affirmative votes, the motion carried.

**MINUTES – REGULAR MEETING OF MAY 11, 2009** were approved for publication under the Consent Agenda by Omnibus Vote.

**MINUTES – (DRAFT) STORMWATER MANAGEMENT COMMITTEE MEETING OF MAY 12, 2009** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES – (DRAFT) VETERANS MEMORIAL COMMITTEE MEETING OF MAY 13, 2009** were noted as received and filed under the Consent Agenda by Omnibus Vote.

**MINUTES – (DRAFT) PATHWAY COMMISSION MEETING OF MAY 14, 2009** were noted as received and filed under the Consent Agenda by Omnibus Vote.

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**ORDINANCE AMENDING SECTION 25.09 OF CHAPTER 25 (LIQUOR CONTROL) OF THE BURR RIDGE MUNICIPAL CODE**

The Board, under the Consent Agenda by Omnibus Vote, approved the amendment to reduce the number of Class O licenses from one to zero and adding language to the Class F license description to permit the sampling of wine and/or other alcoholic liquor as an ancillary part of the primary business of selling liquor to allow Brookhaven Marketplace to conduct such tasting.

**THIS IS ORDINANCE NO. A-222-02-09**

**ORDINANCE AMENDING SECTION 50.08 OF CHAPTER 50 OF THE BURR RIDGE MUNICIPAL CODE (STORAGE OF RESIDENTIAL GARBAGE CANS)**

The Board, under the Consent Agenda by Omnibus Vote, approved the amendment to require that garbage cans on residential properties be stored to the side or rear of a house or inside a building except during the 24 hours before and after scheduled collections.

**THIS IS ORDINANCE NO. A-240-01-09**

**RECOMMENDATION TO APPOINT JOHN MANIERI TO THE ECONOMIC DEVELOPMENT COMMITTEE**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to appoint John Manieri to the Economic Development Committee.

**RECOMMENDATION TO APPOINT ZACHARY MOTTI TO THE ECONOMIC DEVELOPMENT COMMITTEE**

The Board, under the Consent Agenda by Omnibus Vote, approved the Mayor's recommendation to appoint Zachary Motti to the Economic Development Committee.

**APPROVAL OF EMPLOYMENT AGREEMENT – VILLAGE ADMINISTRATOR**

The Board, under the Consent Agenda by Omnibus Vote, approved the Village Administrator's employment agreement.

**FY 08-09 VOUCHERS** in the amount of \$74,231.75 for the period ending May 26, 2009 were approved for payment under the Consent Agenda by Omnibus Vote.

**FY 09-10 VOUCHERS** in the amount of \$175,788.45 for the period ending May 26, 2009 and payroll in the amount of \$191,065.40 for the period ending May 16, 2009 were approved for payment under the Consent Agenda by Omnibus Vote.

**COMMONWEALTH EDISON'S PROPOSED PLANS TO REMOVE/TRIM TREES UNDER TRANSMISSION LINES THROUGHOUT BURR RIDGE**

Mayor Grasso said there are no further developments at this time that he is aware of although he did receive a call from one of the "underlings" at ComEd who advised him they were going to be sending a letter for some "extraordinary" charges that they incurred doing the survey and tree



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trimming. Mayor Grasso told them he was not happy about that. He continued that there has been no further indication from ComEd regarding the painting of the transmission poles.

**RECOMMENDATION TO WAIVE NORMAL BIDDING REQUIREMENTS AND SOLICIT PROPOSALS FROM PRE-QUALIFIED CONTRACTORS FOR THE CONSTRUCTION OF A NEW POLICE FACILITY**

Steve Stricker stated that the architectural work for the proposed police facility has been completed and the Board can now decide to waive the normal bidding requirements and solicit proposals from pre-qualified contractors. He stated that the final architect's estimate is below the estimate received during the design development phase. He continued that Mark Bushhouse and Scott Lange of Williams Architects are present to review and answer questions on the design highlights of the building. He continued that John D'Amico, of Intergrated Project Management is also present to talk about the bidding process and what alternatives there are in terms of bidding.

Mark Bushhouse stated that the design the Board saw in the early process and approved has held up extremely well. Since then, the team has worked diligently with staff on details. He explained some of the highlights of the Building. He continued that if the Board approves going out to bid, they will be due on June 26 and presented to the Board in July for consideration. He said the estimators now estimate the bids will be under \$6 million and it could be lower.

Mr. Bushhouse explained that there are three alternatives in the bid document. One is to provide additional irrigation in front of the building, on the east side between the parking lot and County Line Road. There is also an alternate to have a generator that would allow the use of dual fuel so it doesn't use just propane but also could use diesel, depending on what the issues of the emergency are. That could be up to \$70,000 difference between those two. Finally, wood shingles are specified but there is an alternate for asphalt shingles which could save up to possibly \$75,000.

Mayor Grasso said the decision this evening is whether or not to open up the bidding process to everyone or have a pre-qualification.

In answer to Trustee Wott, Mr. Stricker said the Space Needs Study was followed in determining the number of spaces in the locker room, number of cubicles, etc. There is no question that on day one the space will come nowhere near being filled. The building flows nicely and there is room for growth of personnel.

John D'Amico talked about the bidding process and the alternatives available. The objective of the qualification process is that before going to bid, to select a roster of the best qualified contractors possible. This minimizes the time in evaluating the bids. They came up with 15 general contractors who filled out a document that included the criteria that the contractors would be selected from. They wanted to narrow the field to about 1/3 of what was sent out; about 5 contractors to actually solicit bids from. It's at the Board's discretion if they want to solicit from any others on the list.



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Mr. Stricker commented that this is IPM's recommendation and looking at the proposed list you see a couple of contractors that were skipped over even though they ranked high in the process. One is Harbour Contractors who has had experience with police facilities and the other is McShane who is really too big and they are not in the business of building police facilities and in a normal economy you probably would not see them bid on a project like this. Mr. Stricker says he believes the Board should take a look at Harbour as a possibility. They rank very high but there was a poor reference received. The Board should decide whether one bad reference should eliminate them from consideration or not. They have done a lot of work in a lot of areas.

Mr. Stricker continued that even though OPUS ranked lower than most of the contractors the Village has a special and unique relationship with them. They should receive some consideration. OPUS has not done police facilities but staff is aware of the quality of the construction work they have done at the Village Center.

Mayor Grasso agreed and said OPUS was not in the business of building village centers and we see how nice this one turned out. He is familiar with the Harbour family which is an old Burr Ridge family. He knows they wanted a shot to bid on this project as Burr Ridge is their home town and they are pretty well known around the area. Mayor Grasso continued that there could be an argument for not even sending it out for bid until the economy gets better but at this point, this work has been paid for and the bids are coming in low. Will they come in low enough that the Board will "bite the bullet" and build this facility? That is for another day.

There was additional discussion with Mr. Bushhouse explaining that with pre-qualified general contractors, you get generals who are good and since they know they are up against good contractors, they know they are in the game and they really bid very aggressively. He said it is in the Village's interest to get a contractor who is financially in decent condition and knows how to handle a complex project and see it through.

Trustee Grela indicated that he doesn't have a problem if the Board wanted to add one more contractor to this list.

Scott Uhler, Village Attorney, explained why the Village can waive the normal bidding requirements and what it means. He said in this case, there are a number of complexities with this project that you eliminate all together by waiving the bidding requirements. The Village has publicly advertised for a universe of bidders that is pretty broad to start and now you are funneling the qualified contractors down to a smaller list. You still have everyone available on that process. The bidders are simply being vetted ahead of time. To give the Village additional flexibility and what is discussed and with whom, - for example, adding OPUS - that's not really an issue if you decide not to follow the rigorous standard competitive bidding process because you want some additional flexibility to look at whoever you want to. By waiving those requirements you don't subject yourself to the more stringent process. You still get the same result.

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Trustee Paveza indicated he would like to see the number go to 10 to get the lowest price.

Trustee Grela said the experience of the companies bidding is very critical and important. Do we want someone with no experience whatsoever building something like this. He would be fearful that the bid might be so low that it could not be delivered upon. What reason is there to double this number?

There was a lengthy discussion regarding increasing the number of bidders to 10 or leaving it at 5 to 7.

Mayor Grasso asked if IPM will make a further recommendation after bids are in and can the Board legally then choose who they want or do we have to pick the lowest bidder?

Mr. Uhler answered that if the Board waives the bidding process, it changes the normal formula used to determine lowest responsible bidder to that contractor the Board decides, based on the consultant's recommendations, is the person best suited to do the job.

Trustee Grela wanted to know what happens if the lowest bid from one of the seven is not from a "preferred" or "selected" contractor, or there are doubts about performance and completion, is the Village locked in, as a government entity, to accept that low bidder.

Mayor Grasso answered no. The number one entity listed here may end up the lowest bidder but based on the recommendations of Williams and IPM and based on how the Board wants to make their decision; they may go with a safer bet. IPM and Williams may indicate one is a much more realistic number even though it's higher than another.

Motion was made by Trustee Grela and seconded by Trustee Wott to waive the normal bidding requirements and solicit proposals from seven pre-qualified contractors for the construction of the new police facility, including the list provided by IPM along with Harbour Contractors and OPUS.

On Roll Call, Vote Was:

AYES: 5 – Trustees Grela, Wott, Allen, DeClouette & Mayor Grasso

NAYS: 1 – Trustee Paveza

ABSENT: 1 – Trustee Sodikoff

There being five affirmative votes, the motion carried.

Mr. Stricker discussed financing of the police facility project. Interest rates have gone up. He has tried to find some stimulus money and/or grants. He is recommending spending some time on a separate night to discuss the impact on the budget and understand if equity is used, how to replace those dollars.

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Mayor Grasso said after the bids come in June 26 and before July 13 Board meeting, he would like to set up a meeting with all of the Board members to discuss financing.

#### **PRESENTATION ON NEW VILLAGE WEBSITE**

Finance Director Jerry Sapp talked about the new Village website that will be launched on Wednesday, May 27<sup>th</sup>.

He explained that there were five areas concentrated on:

1. New look; using new Village logo, colors, graphics and designs;
2. Improvement of navigation of site;
3. All content of existing website were reorganized and enhanced;
4. Start moving some of the e-government concepts – providing interactive on line features and services; and
5. With new development software, there is a platform for continued growth and enhancement.

The GIS system is available for public access now. Each department has a liaison to help with their departmental needs.

Lisa Scheiner and Jerry Sapp presented the website further and explained the highlights.

#### **PRESENTATION ON 2009 DOWNTOWN BURR RIDGE COMMUNITY EVENTS**

Lisa Scheiner presented details about the Village's summer events. The Downtown Burr Ridge Events Planning Committee is chaired by Trustee Wott and is a joint partnership between the Burr Ridge and Pleasantdale Park Districts, members of the Chamber of Commerce, Village businesses and residents and also the Burr Ridge Village Center.

The Summer Events include the June 13, 5K Run, the Concerts on the Green, Fridays in June and July at 7:00 p.m., the Classic Car Show on June 20, the Farmers' Market on Thursdays, July 2 through September 20 and a Fine Art Fair on September 12 and 13.

#### **APPROVAL OF PROCLAMATION SUPPORTING OLYMPIC DAY 2009**

Mayor Grasso presented the Proclamation, as part of the Mayors Caucus which is recommending that communities throughout the region support the Olympic Day celebration to bring the Olympics to the Chicago area in 2016. Olympic Day, the celebration of the birth of modern Olympics is June 23

Motion was made by Trustee Wott and seconded by Trustee Paveza to approve the Proclamation supporting June 23 as Olympic Day.



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On Voice Vote, the motion carried.

### **OTHER CONSIDERATIONS**

Mr. Stricker stated that the Veterans Memorial Committee will hold a groundbreaking ceremony on Saturday, June 6 at 10:00 a.m.

The Board should be thinking about a strategic goals meeting which can be held on a Saturday or a weeknight in late August or in September. Mr. Stricker indicated they are in the process of doing a survey in the newsletter and that information is used to help formulate some goals along with the staff goals. The concensus of the Board was to hold an evening meeting.

**AUDIENCE** There were none at this time.

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**


Mayor Grasso reported that he had lunch with the new Village President of Hinsdale, Tom Cauley and he does not see the paddle tennis courts as a priority item for them. President Cauley did confirm that they did allow drinking in the park area.


Mayor Grasso reported that he also talked to the Village President of Willowbrook, Bob Napoli. One of the things he brought to Mayor Grasso's attention is that they are building a new salt storage bin in the area where they just connected 75<sup>th</sup> Street. He has asked Steve Stricker to sit down with the Village Administrator in Willowbrook to see if there is any possibility of looking at having a combined salt storage bin.

**ADJOURNMENT** Motion was made by Trustee Paveza and seconded by Trustee Wott that the Regular Meeting of May 26, 2009 be adjourned.

On Voice Vote, the motion carried and the meeting was adjourned at 8:54 p.m.

PLEASE NOTE: Where there is no summary of discussion on any items in the minutes, this reflects that no discussion occurred other than the introduction of the item.

  
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Karen J. Thomas  
Village Clerk  
Burr Ridge, Illinois

  
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Lisa Scheiner  
Deputy Village Clerk  
Burr Ridge, Illinois

APPROVED BY the President and Board of Trustees this 8<sup>th</sup> day of June, 2009.



**AGENDA  
REGULAR MEETING – MAYOR & BOARD OF TRUSTEES  
VILLAGE OF BURR RIDGE**

**May 26, 2009  
7:00 p.m.**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE – Julia Goldstein  
Elm School**
- 2. ROLL CALL**
- 3. AUDIENCE**
- 4. CONSENT AGENDA – OMNIBUS VOTE**

All items listed with an asterisk (\*) are considered routine by the Village Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so request, in which event the item will be removed from the Consent Agenda.

**5. MINUTES**

- \*A. Approval of Regular Meeting of May 11, 2009
- \*B. Receive and File Draft Stormwater Management Committee Meeting of May 12, 2009
- \*C. Receive and File Draft Veterans Memorial Committee Meeting of May 13, 2009
- \*D. Receive and File Draft Pathway Commission Meeting of May 14, 2009

**6. ORDINANCES**

- \*A. Approval of Ordinance Amending Section 25.09 of Chapter 25 (Liquor Control) of the Burr Ridge Municipal Code
- \*B. Approval of Ordinance Amending Section 50.08 of Chapter 50 of the Burr Ridge Municipal Code (Storage of Residential Garbage Cans)

**7. RESOLUTIONS**

**8. CONSIDERATIONS**

- A. Update on Commonwealth Edison's Proposed Plans to Remove/Trim Trees under Transmission Lines throughout Burr Ridge

**EXHIBIT** A



- B. Consideration of Recommendation to Waive Normal Bidding Requirements and Solicit Proposals from Pre-Qualified Contractors for the Construction of a New Police Facility
- C. Presentation on the New Village Website
- D. Presentation on 2009 Downtown Burr Ridge Community Events
- E. Consideration of Approval of Proclamation Supporting Olympic Day 2009
- \*F. Approval of Recommendation to Appoint John Manieri to the Economic Development Committee
- \*G. Approval of Recommendation to Appoint Zachary Mottl to the Economic Development Committee
- \*H. Approval of Employment Agreement – Village Administrator
- \*I. Approval of FY 08-09 Vendor List
- \*J. Approval of FY 09-10 Vendor List
- K. Other Considerations – For Announcement, Deliberation and/or Discussion Only – No Official Action will be Taken

**9. AUDIENCE**

**10. REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**11. ADJOURNMENT**